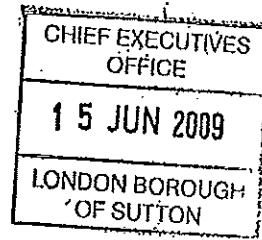


Darren Stevens

Civilla Ltd, c/o Common Purpose, Discovery House, 28-42 Banner Street, London EC1Y 8QE
tel: 020 7608 8104 fax: 020 7336 6644 email: joanna.stansfeld@commonpurpose.org



Darren Stevens
Head of the Chief Executive's Office
London Borough of Sutton
Civic Offices
St Nicholas Way
Sutton SM1 1EA

20/6/09

014 9/7/09

10 June 2009

Dear Darren

Invoice Number CCL/27

Please find enclosed an invoice from Civilla for the Sutton Council SMT Leadership Behaviours Sessions (held on 23 April 09 and 21 May 09).

Please note that our payment terms are 14 days.

Please send payments & remittances to one of the following addresses:

- Finance Department, Common Purpose, Discovery House, 28-42 Street, London, EC1Y 8QE
- Finance fax: 020 7336 6844
- Finance email: Finance-BACS@Commonpurpose.org.uk

Do not hesitate to contact me if you have any questions.

Many thanks

Joanna Stansfeld
Programme Manager

Enc.

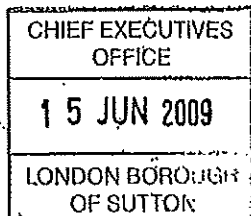
CEG - A520 4020 9999
 OD - A520 4224 9999
 EAL - A520 1150 9999
 Res - A520 4501 9999
 ASSH - A520 - 1150
 CYPLS - A520 - 0010 0348

Appx 21,734.50

Civilla Ltd, c/o Common Purpose, Discovery House, 28-42 Banner Street, London EC1Y 8QE
tel: 020 7608 8104 fax: 020 7336 6844 email: joanna.stansfeld@commonpurpose.org

Payments & remittances to: Finance Department, Common Purpose, Discovery House, 28-42 Street, London, EC1Y 8QE
Finance fax: 020 7336 6844 Finance email: finance-BACS@Commonpurpose.org.uk

commonpurpose



Civilla Ltd
Developing Common Purpose worldwide
Discovery House
28 - 42 Banner Street
London EC1Y 8QE UK

VAT registration no. 719 1006 60

Invoice to:

Darren Stevens
Head of the Chief Executive's Office
London Borough of Sutton
Civic Offices
St Nicholas Way
Sutton SM1 1EA

Invoice Number: CCL/27
Invoice/Tax point date: 10 June 2009

	Price	VAT%	VAT
Payment for Sutton Council SMT Leadership Behaviours Sessions (23 April 09 and 21 May 09)	£10,000	15.00%	£1,500
Hotel expenses (receipt attached)	£407.67	0%	£0.00
Subtotal	£10,407.67		£1,500
	Amount due		£11,907.67

Terms: Please remit within 14 days

Bank Name: [REDACTED]
Bank Address: [REDACTED]
Account Name: [REDACTED]
Sort Code: [REDACTED]
Account No: [REDACTED]
BIC: [REDACTED]
IBAN (Swift no): [REDACTED]

