



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

## FREEDOM OF INFORMATION REQUEST



**Request Number:** F-2009-00723  
**Keyword:** Finance  
**Subject:** COMMON PURPOSE CHARITY

### Request and Answer:

I am writing to confirm that the Police Service of Northern Ireland has now completed its search for the information.

#### Question

I have recently been made aware of the alleged charity Common Purpose. For many reasons I would be keen to find out, under the Freedom of Information Act 2000, how much money, if indeed any, the PSNI has spent on this scheme. I would appreciate this in the form of copy invoices please.

#### Answer

Attached PDF's

I have today decided to:

- Disclose records in answer to your question subject to the deletion of information pursuant to the provisions of sections 38, 40 and 41 of the Freedom of Information 2000 (the Act)

Section 17 of the Freedom of Information Act 2000 requires the Police Service of Northern Ireland, when refusing to provide such information (because the information is exempt) to provide you the applicant with a notice which:

- (a) States that fact,
- (b) Specifies the exemption in question and
- (c) States (if not otherwise apparent) why the exemption applies.

The exemptions as well as the factors the Department considered when deciding where the public interest lies are listed below:

Section 38(1)(a)&(b) - Health and Safety is a prejudiced based exemption and this means it is the Public Authority's responsibility to evidence harm. It is also a qualified exemption and therefore a Public Interest Test must be carried out.

Section 40(2)(a) and (b) – Personal information. Section 40(2) is an absolute exemption, which means there is no requirement on the police to consider whether there is a public interest in disclosure. This is so because personal data is governed by other law (The Data Protection Act 1998) and there are two elements to this exemption.

Section 41(a) & (b) - Information provided in Confidence is an absolute exemption and no public interest test is required. The bank details of the Common Purpose Charity have been withheld under S41.

#### Harm Test

Any disclosure under the FOIA is a release of information into the public domain. To disclose names of police staff, which are not already in the public domain, could in light of recent attacks on security personnel, leave the individual or their

family vulnerable to terrorist or criminal attack.

### **Public Interest Test**

#### Consideration Favouring Release

### **Accountability**

Staff in public authorities are accountable for the use of public funds and how those funds are used.

### **Use of Public Funds/Resources**

The information relates directly to the use of public funds and resources and how they are used.

#### Considerations Favouring Retention

### **Human Rights, Morals and Ethics**

Staff have the right to privacy under Article 8 of the Human Rights Act. Releasing names of staff into the public domain may cause those staff and their families' distress and pose a risk to their safety.

### **Public Safety**

A risk could exist to members of the public if a criminal or terrorist attack was carried out on a member of staff at their home or in the public arena.

### **Balancing Test**

Disclosing the names of police staff whose names are not already in the public domain in relation to PSNI has a potential risk to an individual's health and safety. The PSNI will not release information that will endanger any persons' safety. In this case, in the light of recent attacks and murders on members of the security services, I believe that there is an even stronger argument for retention of these names. I have therefore decided that this information should not be released and that the exemption under 38(1) (a) and (b) should be applied.

Names of police staff could be used in conjunction with other information which may already be in the public domain or which may become available in the future to compromise the security of those staff. Recent evidence (the murder of a police officer and 2 soldiers) demonstrates that the PSNI have a duty of care to ensure the safety of police officers/staff. A release under the Freedom of Information Act is considered to be a release to the public at large.

#### Personal Information

Section 40(2)(a) is an absolute exemption which means there is no requirement on the police to consider whether there is a public interest in disclosure. This is so because personal data is governed by other law (The Data Protection Act 1998).

All requests made under the Freedom of Information Act are applicant blind. A request must be treated as such and a public authority will always view any disclosure as into the public domain. Thus the PSNI must be satisfied that any release of information will be potentially available to the general public. It is therefore on this basis that the following is very relevant.

This exemption is engaged if the personal data is about someone other than the applicant. Where someone makes an application for information other than the data subject, disclosure of that information will often constitute a breach of Principle (1) of the Data Protection Act.

Principle (1) states that personal data should be processed lawfully and fairly. Personal data imparted and recorded for administration purposes will be confidential and any public disclosure would be unlawful if there would be a breach of that law of confidentiality. Persons who give their data to the PSNI for the purpose of finance auditing have the expectation that it will be treated fairly and it would be unfair to an individual concerned to disclose his/her personal data into the public domain.

The key issue in this case is whether release of names of police staff would be fair and lawful.

Names of police staff could be used in conjunction with other information which may already be in the public domain or which may become available in the future to compromise the security of those staff. Recent evidence (the murder of a police officer and 2 soldiers) demonstrates that the PSNI have a duty of care to ensure the safety of police officers/staff. A release under the Freedom of Information Act is considered to be a release to the public at large.

If you have any queries regarding your request or the decision please do not hesitate to contact me on 028 9070 0164. When contacting the Freedom of Information Team, please quote the reference number listed at the beginning of this email.

If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible, or in any case within two months of the date of issue of this letter. In the event that you require a review to be undertaken, you can do so by writing to the Head of Freedom of Information, PSNI Headquarters, 65 Knock

Road, Belfast, BT5 6LE or by emailing [foi@psni.pnn.police.uk](mailto:foi@psni.pnn.police.uk)

If following an internal review, carried out by an independent decision maker, you were to remain dissatisfied in any way with the handling of the request you may make a complaint, under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the PSNI has complied with the terms of the Freedom of Information Act. You can write to the Information Commissioner at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out, however the Commissioner has the option to investigate the matter at his discretion.

Please be advised that PSNI replies under Freedom of Information may be released into the public domain via our website @ <http://www.psni.police.uk/>

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.

Common Purpose, C/o Vision Automotive Systems, 150-156 Finaghy Road North, Belfast, BT11 9EF  
 tel: 028 90608227 fax: 028 90608220 email: belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

**commonpurpose**



Invoice

Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b> Andrew Freeburn PSNI Brooklyn 65 Knock Road Belfast BT5 6LE		<b>Invoice number</b> A R 0270
		<b>Invoice date/                  tax point</b> 06/12/06
		<b>Our reference</b> 2 Matrix 2007

Quantity	Description	Price	VAT %	VAT
1	Fee for Andrew Freeburn to attend Common Purpose Belfast Matrix programme 2007.	£4200	17.50	£735
<b>Sub total</b>		£4200		£735
		<b>Amount due</b>		£4935

VAT registration no. 719 1005 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

**If paying by BACS**

Bank Name  
 [REDACTED]

Sort Code  
 [REDACTED]

Address  
 [REDACTED]

Bank Account Name  
 [REDACTED]

Account Number  
 [REDACTED]

**Postal form**

Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a withdrawal agreed for a participant who has demonstrated a clear need for financial assistance.)



**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received fewer than 30 days prior to the first day of the Matrix Focus programme, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received between 30 and 50 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received more than 50 days prior to the first day of the residential workshop, Common Purpose will make a full refund of the fee paid
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 35 St. Thomas Street, London SE1 1NS  
 Registered in Eng and 1350983. Registered Charity 1073184

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [REDACTED] for the sum of [REDACTED] made payable to Common Purpose UK.

Name of paying organisation [REDACTED] Invoice number A R 10270

Date [REDACTED] Our reference [REDACTED]

Common Purpose, c/o George Best Belfast City Airport, Sydenham By-pass, Belfast BT3 9JH  
 Tel: 028 90739444 fax: 028 90739463 email: Belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk


**commonpurpose**

RECEIVED  
 POLICE SERVICE  
 NORTHERN IRELAND  
 13 DEC 2007  
 FINANCE DEPT

Supplier 74553

Invoice

Please make cheques payable to Common Purpose UK and return to the address above

Invoice to  Dorothy Jane Humphries Police Service Northern Ireland (PSNI) 4-8 Ravenhill Road Sprucefield Lisburn BT27 5NB		Invoice number AR 0327		
		Invoice date/ tax point 30 October 2007		
		Our reference 1 Navigator 2007		
Quantity	Description	Price	VAT %	VAT
1	Fee for Dorothy Jane Humphries to attend Common Purpose Navigator 2007	£3000	17.50	£525.00
		£3000		£525.00
Amount due				£3525.00

VA1 registration no: 719 1006

Sub 10008123810

Terms: Please remit within 14 days of invoice date. Payment to be remitted prior to the commencement of the programme.

If paying by BACS

Bank Name

Sort Code

Address

Bank Account Name

Account Number

**Payment Terms**

A candidate on a Common Purpose programme is considered on receipt in full of the tuition fees by Common Purpose unless the candidate withdraws at the start of the programme. (This condition also applies in the case of a participant who has demonstrated a clear need for financial assistance.)

s.F41(1)(a)  
 s.F41(1)(b)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by email or by fax and is subject to the following terms:

- where a notice of cancellation is received 21 days or fewer prior to the first day of the workshop, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund
- no refund of fees will be made for absence from the course or for withdrawal from the programme for any reason

Common Purpose UK, Company Limited by Guarantee Registered Office (only): 35 St. Thomas Street, London SE1 9SL  
 Registered in England 1556981 Registered Charity 1023164

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

Name of paying organisation [ ] Invoice number AR 0327

Date [ ] Our reference [ ]

Common Purpose, c/o George Best Belfast City Airport, Sydenham By-Pass, Belfast, BT3 9JH  
 tel: 028 9073 9444 fax: 028 9073 9463 email: belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

**commonpurpose**

NOTICE RECEIVED  
 - 6 MAR 2008  
 FINANCE DEPT

Invoice

Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b> John McCaughan PSNI 418 Shore Road Newtownabbey BT37 9RT		<b>Invoice number</b> AR 0344
		<b>Invoice date/          tax point</b> 21 February 2008
		<b>Our reference</b> 2 The KNOW 2008

Quantity	Description	Price	VAT %	VAT
1	Fee for John McCaughan to attend Common Purpose The KNOW 2008	£4225	17.50	£739.38
<b>Sub total</b>		£4225		£739.38
		<b>Amount due</b>		£4,964.38

VAT registration no. 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

**s.F41(1)(a)**

**s.F41(1)(b)**

**Payee Terms**

After 28 days of a Common Purpose programme's completion all receipts in full of the tuition fee by Common Purpose prior to the start of the programme is a condition. (The condition also applies in the case of a participant who has demonstrated a need for financial assistance.)

**Cancellation and Refunds**

Notice of cancellation must be provided in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received fewer than 30 days prior to the start of the programme, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received between 30 and 50 days prior to the start of the programme, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received more than 50 days prior to the start of the programme, Common Purpose will make a full refund of the fee paid (no refund of fees will be made for absence due to illness or from the programme for any reason)

NIPC TRN CORP 60007  
 7.3212

Common Purpose UK, Company limited by Guarantee. Registered Office (only) W.M. Rooms, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

Please detach this slip and return it with your cheque.

**s.F38(1)(a)**

**s.F38(1)(b)**

**Remittance Advice**

**s.F40(2)**

Attached cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

Name of paying organisation [ ] Invoice number AR 0344

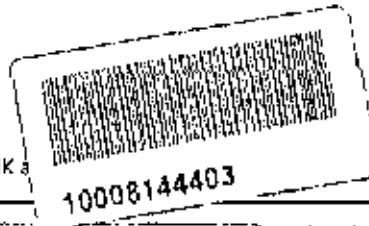
Date [ ] Our reference [ ]

Common Purpose, c/o George Best Belfast City Airport, Sydenham By-Pass, Belfast, BT3 9JH  
 tel: 028 9073 9444 fax: 028 9073 9463 email: belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

**commonpurpose**

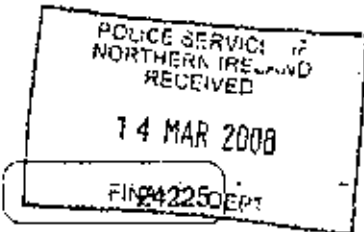
Invoice

Please make cheques payable to Common Purpose UK



<b>Invoice to</b> [Redacted] PSNI 60 York Road Belfast BT15 3HF		<b>Invoice number</b> AR 0355
<b>Quantity</b> 1		<b>Invoice date/ tax point</b> 22 February 2008
<b>Description</b> Fee for [Redacted] to attend Common Purpose The KNOW 2008  s.F38(1)(a) s.F38(1)(b) s.F40(2)		<b>Our reference</b> 2 The KNOW 2008
	<b>Price</b> £4225	<b>VAT %</b> 17.50
	<b>VAT</b> £739.38	
<b>Sub total</b> £4225.00		£739.38
<b>Amount due</b> £4964.38		

VAT registration no. 719 1006 60



Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme

s.F41(1)(a)

s.F41(1)(b)  
 If paying by BACS

Bank Name  
 [Redacted]

Sort Code  
 [Redacted]

Address  
 [Redacted]

Bank Account Name  
 [Redacted]

Account Number  
 [Redacted]

**Payment Terms**

Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a participant who has demonstrated a clear need for financial assistance.)

s.F38(1)(a) s.F38(1)(b)  
 s.F40(2)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by e-mail and is subject to the following terms:

- where notice of cancellation is received less than 30 days prior to the start of the programme, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received between 30 and 58 days prior to the start of the programme, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received more than 58 days prior to the start of the programme, Common Purpose will make a full refund of the fee paid. This refund of fees will be made for reasons due to illness or for withdrawal from the programme for any reason.

Approved [Redacted]

(NI) TRN CORP 600007

Common Purpose UK Company Limited by Guarantee Registered Office (only) 35 St. Thomas Street, London SE1 1NS  
 Registered in England 355983 Registered Charity 1023384

s.F38(1)(a) 3212  
 s.F38(1)(b)

Please detach this slip and return it with your cheque

**Remittance Advice**

Attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK

Name of paying organisation [ ] Invoice number AR 0355

Date [ ] Our reference [ ]

s.F40(2)

Common Purpose, c/o George Best Belfast City Airport, Sydenham By-Pass, Belfast, BT3 9JH  
 Tel: 028 9073 9444 Fax: 028 9073 9463 email: belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

commonpurpose



Invoice

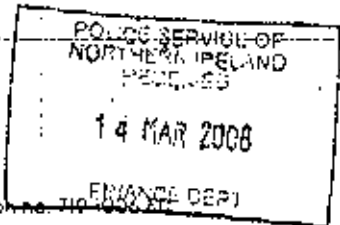
Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b> Sean Wright PSNI 36-40 John Street Newtownards BT23 4LX		<b>Invoice number</b> AR 0356
		<b>Invoice date/          tax point</b> 28 February 2008
		<b>Our reference</b> 2 The KNOW 2008

Quantity	Description	Price	VAT %	VAT
1	Fee for Sean Wright to attend Common Purpose The KNOW 2008	£4225	17.50	£739.38
<b>Sub total</b>		£4225		£739.38
			<b>Amount due</b>	£4,964.38



VAT registration no. TR1100021

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

s.F41(1)(a)  
 s.F41(1)(b)

If paying by BACS

Bank Name  
 Sort Code  
 Address  
 Bank Account Name  
 Account Number

**Payment Terms**

Attendance on a Common Purpose programme is non-refundable in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a participant who has demonstrated a clear need for financial assistance.)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received fewer than 30 days prior to the start of the programme, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received between 30 and 60 days prior to the start of the programme, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received more than 60 days prior to the start of the programme, Common Purpose will make a full refund of the fee paid
- refund of fees will be made for absence due to illness or bereavement from the programme for any one day

Approved  
 (NIPC) TRN CORP 600007  
 73212

Common Purpose UK Company Limited by Guarantee Registered Office: s.F38(1) 10008144406  
 Registered in England 356985, Registered Charity 1013484

s.F38(1)

s.F38(1)

Please detach this slip and return it with your cheque.

s.F38(1)(a)

s.F38(1)(a)

s.F40(2)

s.F40(2)

<b>Remittance Advice</b>	
I attach cheque no. <input type="text"/>	for the sum of <input type="text"/>
made payable to Common Purpose UK.	
Name of paying organisation <input type="text"/>	Invoice number AR 0356
Date <input type="text"/>	Our reference <input type="text"/>



Common Purpose, c/o INVISTA (UK) Ltd, PO Box 16, Maydown Works, Derry/Londonderry, BT47 6TH  
 Tel: 028 7186 1661 fax: 028 7186 4486 email: toni.foster@commonpurpose.org.uk  
 www.commonpurpose.org.uk

**commonpurpose**

POLICE SERVICE OF  
 NORTHERN IRELAND  
 RECEIVED

Invoice

19 FEB 2007

Please make cheques payable to Common Purpose UK and return to the address above.

FINANCE DEPT

Invoice to		Invoice number	
David Hanna Superintendent Police Service of Northern Ireland Foyle District Command Unit 81a Strand Road Londonderry BT48 7AA		B 0 0259	
		Invoice date/ tax point	
		5 February 2007	
		Our reference	
		1	

Quantity	Description	Price	VAT %	VAT
1	Fee for David Hanna to attend the Foyle Focus Common Purpose programme 2007	£2700.00	17.50	£472.50
Sub total		£2700.00		£472.50
		Amount due		£3172.50

VAT registration no 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

s.F41(1)(a)

s.F41(1)(b)

paying by BACS

Bank Name

Sort Code

Address

Bank Account Name

Account Number

**Payment Terms**

Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two day residential workshop at the start of the programme. (This condition also applies in the case of a part fee payment for a participant who has demonstrated a clear need for financial assistance.)



10008050608

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or more prior to the first day of the residential workshop, the payer will be liable for 100% of the programme fee;
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee;
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund;
- no return of fees will be made for absence due to illness or for withdrawal from the programme for any reason.

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 35 St. Thomas Street, London SE1 9SH  
 Registered in England 3568984, Registered Charity 1023364

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no.  for the sum of  made payable to Common Purpose UK.

Name of paying organization  Invoice number **B 0 0259**

Date  Our reference

Common Purpose, c/o INVISTA (UK) Ltd, PO Box 15, Maydown Works, Derry/Londonderry, BT47 8YH  
 tel: 028 7186 156; fax: 028 7186 4486 email: lori@forrester@commonpurpose.org.uk  
 www.commonpurpose.org.uk

60536

commonpurpose



POLICE SERVICE OF  
 NORTHERN IRELAND  
 LIMAVADY D.C.U.  
 12 FEB 2007  
 BUSINESS MANAGER

Invoice

DECLIMV00000073212

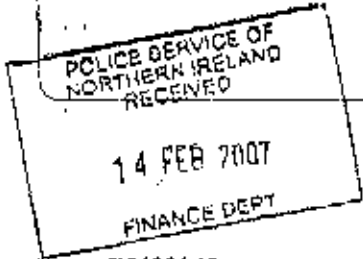
Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b> [Redacted] Police Service of Northern Ireland 11 Connell Street Limavady Co Londonderry BT49 0EA		s.F38(1)(a) s.F38(1)(b) s.F40(2)	<b>Invoice number</b> B O 0263
			<b>Invoice date/                  tax point</b> 7 February 2007
			<b>Our reference</b> [Redacted]

Quantity	Description	Price	VAT %	VAT
1	Fee for Stephen Cargin to attend the Foyle Focus Common Purpose programme 2007	£2700.00	17.50	£472.50
Sub total		£2700.00		£472.50
Amount due				£3172.50

VAT registration no. 719 1006 60



Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

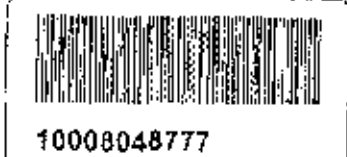
s.F41(1)(a)  
 s.F41(1)(b)

Paying by BACS

Bank Name [Redacted]  
 Sort Code [Redacted]  
 Address [Redacted]  
 Bank Account Name [Redacted]  
 Account Number [Redacted]

**Terms and Conditions**

Assistance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two days essential workshop at the start of the programme. (This condition also applies in the case of a part fee agreed for a participant who has remained at a local hotel for the two assistance.)



**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or more prior to the first day of the residential workshop, the payer will be liable for 100% of the programme fee;
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee;
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund;
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason.

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 25 St. Thomas Street, London SE1 9SA  
 Registered in England 356951 Registered Charity 1023384

Please detach this slip and return it with your cheque

**Remittance Advice**

I attach cheque no. [Redacted] for the sum of [Redacted] made payable to Common Purpose UK.

Name of paying organisation [Redacted] Invoice number B O 0263

Date [Redacted] Our reference [Redacted]

Common Purpose, c/o George Best Belfast City Airport, Sydenham By-Pass, Belfast, BT3 9JH  
 tel: 028 9073 9444 fax: 028 9073 9463 email: belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

60536



DUPLICATE 00000073211  
 s.F38(1)(a) s.F38(1)(b)

s.F40(2) Invoice

Please make cheques payable to Common Purpose UK and return to the address above

POLICE SERVICE OF  
 NORTHERN IRELAND  
 DISTRICT  
 03 MAR 2008  
 BUSINESS SERVICES MANAGER

Invoice to	Christopher Yates PSNI Strand Road Londonderry BT48 7AA	Invoice number	AR 0352
		Invoice date/ tax point	22 February 2008
		Our reference	2 The KNOW 2008

Quantity	Description	Price	VAT %	VAT
1	Part Fee for Christopher Yates to attend Common Purpose The KNOW 2008	£2700	17.50	£472.50
Sub total		£2700		£472.50
Amount due				£3,172.50

VAT registration no: 759100660

POLICE SERVICE OF  
 NORTHERN IRELAND  
 RECEIVED  
 10 MAR 2008  
 FINANCE DEPT

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

s.F41(1)(a)  
 s.F41(1)(b)

If paying by BACS

Bank Name

Sort Code

Address

Bank Account Name

Account Number

**Payment Terms**

- Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received from 240-30 days prior to the start of the programme, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received between 30 and 60 days prior to the start of the programme, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received more than 60 days prior to the start of the programme, Common Purpose will make a full refund of the fee paid
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason



Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 35 St. Thomas Street, London SE1 9SN  
 Registered in England (331698), Registered Charity 1013384

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

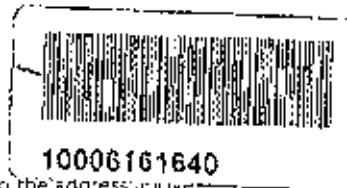
Name of paying organisation [ ] Invoice number AR 0352

Date [ ] Our reference [ ]

Common Purpose, c/o Visteon Automotive Systems, 150-156 Finaghy Road North, Belfast, BT11 9EF  
 tel: 028 90608227 fax: 028 90608228 email: Belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

N/S 19/05/06  
 74663

**commonpurpose**



Invoice

Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b> [Redacted] Urban Region [Redacted] PSNI 2 Alexander Road Castlereagh, Belfast BT8 9HH		<b>s.F38(1)(a)</b> <b>s.F38(1)(b)</b> <b>s.F40(2)</b>	<b>Invoice number</b> AR 0238
			<b>Invoice date/          tax point</b> 19/05/06
			<b>Our reference</b> 1 Profile June 2006

Quantity	Description	Price	VAT %	VAT
1	Full fee for [Redacted] to attend Common Purpose Belfast - Profile 2006  s.F38(1)(a) s.F38(1)(b) s.F40(2) sub total	£950	17.50	£116.25
		£950		£116.25
			<b>Amount due</b>	£116.25

VAT registration no. 719 1006 60

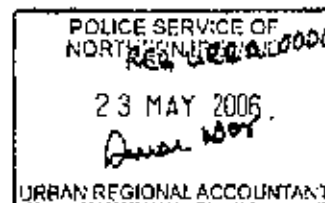
Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

s.F41(1)(a)  
 if paying by BACS  
 s.F41(1)(b)

[Redacted]  
 Sort Code [Redacted]  
 address [Redacted]  
 Bank Account Name [Redacted]  
 Account Number [Redacted]

**Repayment**

Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two-day workshop at the start of the programme. (This condition will apply in the case of a participant who has demonstrated a clear need for financial assistance.)



**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or fewer prior to the first day of the workshop, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason.

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 35 St. Thomas Street, London SE1 9SN  
 Registered in England 3554983, Registered Charity 1023384

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

Name of paying organisation [ ] Invoice number AR 0238

Date [ ] Our reference [ ]

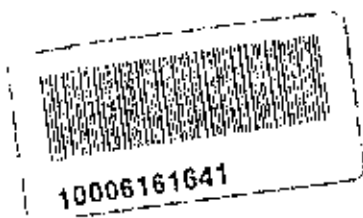
Common Purpose, c/o Visteon Automotive Systems, 150-156 Finagly Road North, Belfast, BT11 9EF  
 tel: 028 9060 8227 fax: 028 9060 8228 email: Belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk



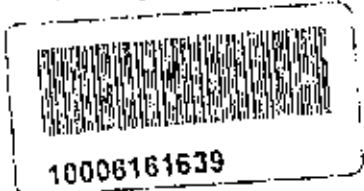
Credit note

<b>Invoice to</b>		<b>Credit note number</b>		
Urban Region PSNI 2 Alexander Road Castlereagh, Belfast		AR 0005		
s.F38(1)(a) s.F38(1)(b) s.F40(2)		<b>Credit note date</b>		
		19/06/06		
		<b>Original invoice number</b>		
		AR0238		
		<b>Our reference</b>		
		1 Profile June 06		
<b>Quantity</b>	<b>Description</b>	<b>Price</b>	<b>VAT %</b>	<b>VAT</b>
1	This is a credit note for invoice number AR0238 issued on 19/05/06.	£950	17.50	£116.25
<b>Sub total</b>		£950		£116.25
			<b>Amount due</b>	£1116.25

VAT registration no. 719 1006 60



Common Purpose, c/o Visteon Automotive Systems, 150-156 Finaghy Road North, Belfast, BT11 9EF  
 tel: 028 90608227 fax: 028 90608228 email: Belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk



Invoice

Please make cheques payable to Common Purpose UK and return to the address above.

Invoice to Urban Region PSNI 2 Alexander Road Castlereagh Belfast BT6 9HH		Invoice number <b>A R 0242</b>
s.F38(1)(a) s.F38(1)(b) s.F40(2)		Invoice date/ tax point <b>20/06/06</b>
		Our reference <b>1 Profile June 2006</b>

Quantity	Description	Price	VAT %	VAT
1	Full fee for [redacted] to attend Common Purpose Belfast - Profile 2006  s.F38(1)(a) s.F38(1)(b)	£950	17.5%	£166.25
s.F40(2) sub total		£950		£166.25
Amount due				£1116.25

VAT registration no 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

s.F41(1)(a)  
 s.F41(1)(b)

Paying by BACS

Bank Name  
 [redacted]

Sort Code  
 [redacted]

Address  
 [redacted]

Bank Account Name  
 [redacted]

Account Number  
 [redacted]

**Important**

Attendance on a Common Purpose programme is compulsory on receipt in full of the tuition fee by Common Purpose prior to the Monday workshop of the start of the programme. (The exception also applies in the case of a part fee agreed for a participant who has demonstrated a genuine need for financial assistance.)

POLICE SERVICE OF  
 NORTHERN IRELAND  
 P.S.D.B.

1 JUL 2006

RECEIVED  
 SIGNATURE

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or fewer prior to the first day of the workshop, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 35 St. Thomas Street, London SE1 9SA  
 Registered in England 3556683 Registration Charity 1013384

Please detach this slip and return it with your cheque

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK

Name of paying organisation [ ] Invoice number **A R 0242**

Date [ ] Our reference [ ]

Common Purpose, c/o Visteon Automotive Systems, 150-156 Finaghy Road North, Belfast, BT11 9EF  
 tel: 028 9060 8227 fax: 028 9060 8228 email: Belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

74553

**commonpurpose**

**Invoice**

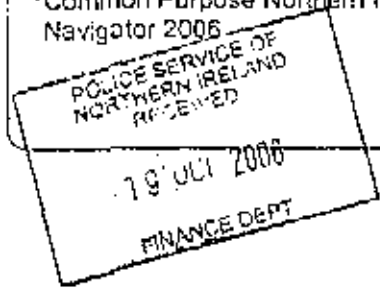
Please make cheques payable to Common Purpose UK and return to the address above.

<b>Invoice to</b>		<b>Invoice number</b>
Tara Swann PSNI 280 Antrim Road Belfast BT15 5AA		AR 0243
		<b>Invoice date/ tax point</b>
		21/09/06
		<b>Our reference</b>
		1 NI Navigator 2006

Quantity	Description	Price	VAT %	VAT
1	Full fee for Tara Swann to attend Common Purpose Northern Ireland Navigator 2006	£3000	17.50	£525.00
Sub total		£3000		£525.00
		<b>Amount due</b>		£3525.00

VAT registration no. 719100660



**s.F41(1)(a)**  
**s.F41(1)(b)**  
 Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

If paying by BACS

Bank Name

Sort Code

Address

Bank Account Name

Account Number

**Payment Terms**

\* Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

10008019037

- Cancellation and Refunds**
- Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:
- where notice of cancellation is received 30 days or fewer prior to the first day of the residential workshop the payer will be liable for 100% of the programme fee
  - where notice of cancellation is received more than 30 days but fewer than 60 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
  - where notice of cancellation is received 60 days or more prior to the first day of the residential workshop, the payer will receive a full refund
  - no refund of fees will be made for expenses that have been incurred or withdrawn from the programme for any reason.

Common Purpose UK, Company Limited by Guarantee. Registered Office (only): 35 St. Thomas Street, London SE1 9SF  
 Registered in England: 3556983 Registered Charity: 1021184

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

Name of paying organisation [ ] Invoice number AR 0243

Common Purpose, c/o George Best Belfast City Airport, Sydenham By-pass, Belfast BT3 9JH  
 tel: 028 90739444 fax: 028 90739463 email: Belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

**commonpurpose**

60319

Invoice


Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b>		<b>Invoice number</b>	
Sam Donaldson CORE Project PSNI Sprucefield 4-8 Ravenet Road Lisburn BT27 5NB		AR 0301	
		<b>Invoice date/ tax point</b>	
		30 May 2007	
		<b>Our reference</b>	
		1 Profile 2007	

Quantity	Description	Price	VAT %	VAT
1	Full Fee for Sam Donaldson to attend Common Purpose Profile June 2007	£980	17.50	£171.60
<b>Sub total</b>		£980		£171.50
		<b>Amount due</b>		£1151.50



10008080557

VAT registration no. 719 1006 60

**s.F41(1)(a)** Terms. Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

**s.F41(1)(b)**

**If paying by BACS**

Bank Name  
 \_\_\_\_\_

Sort Code  
 \_\_\_\_\_

Address  
 \_\_\_\_\_

Bank Account Name  
 \_\_\_\_\_

Account Number  
 \_\_\_\_\_

**Payment Terms**

Attendance on a Common Purpose programme is conditional on the payment of the fee to Common Purpose prior to the start of the programme. (The payment of the fee is a condition of a person being agreed for a place on the programme. A clear need for financial assistance.)

12 JUN 2007

FINANCE DEPT

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or fewer prior to the first day of the workshop, the payer will be liable for 100% of the programme fee;
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee;
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund;
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason.

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) 35 St. Thomas Street, London SE1 9SN  
 Registered in England 3556963, Registered Charity 1073384

Please detach this slip and return it with your cheque

<b>Remittance Advice</b>	
Attach cheque no. _____ for the sum of _____	made payable to Common Purpose UK.
<b>Name of paying organisation</b>	<b>Invoice number</b> AR 0301
<b>Date</b>	<b>Our reference</b>



Common Purpose, c/o George Best Belfast City Airport, Sydenham By-Pass, Belfast, BT3 9J4  
 Tel: 028 9073 9444 fax: 028 9073 9463 email: belfast@commonpurpose.org.uk  
 www.commonpurpose.org.uk

**commonpurpose**

Invoice

Please make cheques payable to Common Purpose UK and return to the address above.

Invoice to		Invoice number	ARE 0343	
Chris Noble PSNI 1-5 Dundela Avenue Belfast BT4 3BQ		Invoice date/ tax point	24 February 2008	
		Our reference	2 The KNOW 2008	
Quantity	Description	Price	VAT %	VAT
1	Fee for Chris Noble to attend Common Purpose The KNOW 2008	£4225	17.50	£739.38
Sub total		£4225		£739.38
			Amount due	£4,964.38

VAT registration no. 79 1006 60

s.F41(1)(a)

s.F41(1)(b)

Terms: Please return within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

If paying by BACS

Bank Name

Sort Code

Address

Bank Account Name

Account Number

**Special Terms**

Attendance on a Common Purpose programme is not a right or a duty of the Member of Common Purpose prior to the start of the programme. If the candidate is a participant in the case of a candidate agreed for a participant who has completed a course for financial assistance.

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- Where notice of cancellation is received from the candidate more than 30 days prior to the start of the programme, the amount of £1000 for 100% of the programme fee.
- Where notice of cancellation is received between 30 and 60 days prior to the start of the programme, the payment will be 50% of the programme fee.
- Where notice of cancellation is received more than 60 days prior to the start of the programme, Common Purpose will make a refund of the fee paid.
- In the event of force majeure events, Common Purpose will make a refund of the fee paid.

Common Purpose UK, Company Limited by Guarantee Registered Office (only) 35 St. Thomas Street, London SE1 9SN  
 Registered in England 2530981, Registered Charity 1022051

Please detach this slip and return it with your cheque

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

Name of paying organisation [ ] Invoice number ARE 0343

Date [ ] Our reference [ ]